

Installing CarePlus Tailored Report

- Make sure ALL machines are out of MedCen before starting.
- Do this on the server.
- The file for this update is called **careplus_enquiry.exe**

Running the Update from a CD

- Insert the CD in the CD Drive.
- If inserting the CD does not automatically start the Self-Extractor or open a 'My Computer' window, double-click on 'My Computer', then on the CD's drive letter.
- Once the update file (**careplus_enquiry.exe**) is visible, double-click on it to start the program.

Downloading the Update from the MedCen Web Site

- You can download the update directly from the MedCen Website at <http://medcen.co.nz/download.html>
- Save the update file wherever you like, as long as you can find it later. Usually you should save to the Desktop or the My Documents folder.
- Once the update file has been downloaded, double-click on it to start the program.

When this window appears

- This update installs to the MedCen Data folder.
- If your MedCen Data folder is **C:\MedCen\Data** you can use the default install path. Just press **Unzip**.
- If your MedCen Data folder is somewhere else, you will need direct the installer to it by using the **Browse...** button.
- After the files are unzipped click the **Close** button
- No data update is required

